

WHISSONSETT PARISH COUNCIL

The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 14th July 2025 in the Village Hall.

Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.

AGENDA

1. Welcome and apologies for absence.
2. Election of Vice Chairman and signing of the Declaration of Acceptance of Office form.
3. To receive any declarations of interest.
4. To approve the minutes of the meeting held on 12th May 2025.
5. Open Forum for Public Participation (15 minutes maximum).
6. County & District Councillors Reports.
7. Planning Issues
 - a) Decisions to note (information only).
 - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended – PENDING.
 - b) Applications to consider.
 - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
 - c) To receive an update regarding enforcement issues.
 - d) To receive an update regarding the Local Plan, including the recent Round Table event.
8. Highways matters.
 - a) To receive an update re matters previously reported.
 - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – reported again to Highways.
 - Hedge obstructing highway visibility on Mill Lane – Photos have been sent to Highways and the Boundaries Team are investigating.
 - Colkirk FP14 (Raynham Road) – broken sign – reported to Highways and will be replaced.
 - Surface deterioration on High Street – works programmed by Highways.
 - Wash Lane – drain higher than road – reported to Highways.
 - North View – faded street sign – will be replaced.

- b) To receive a report regarding the SAM II sign and any speeding issues.
- c) To consider any projects for funding under the Parish Partnership Scheme.

9. Playing Field Matters – to receive an update from the Playing Field Warden, including an update on the basketball hoop repair.

10. To receive a report from the Allotment Warden, including possible water supply options and grant funding.

11. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well – to consider approval of an application for a Certificate of Lawfulness of Proposed Works.
- Notice Board on Campingland.
- Drainage works to Bus Shelter – installation of drain crate.
- The refurbishment of the Village Sign.

12. To consider matters relating to Church Close Land.

- a) To receive a report from the working party and consider any actions.
- b) To confirm return of orchard grant funding to Breckland.
- c) To consider a quote for grass cutting, twice-yearly or seven times per season.
- d) To receive an update regarding the registration as a Village Green.

13. Correspondence

(any correspondence received after the agenda has been published will be circulated at the meeting)

- CPRE Norfolk Anti Mega Solar Alliance.
- Local Government Reorganisation.
- Issues arising at East View Crescent.

14. Finance & Governance Matters

- a) To receive a financial report for the year ending 31st March 2026.
- b) To receive an update regarding council insurance.
- c) To approve the following payments and note any receipts.

PAYMENTS

P9	PWLB – Church Close	£433.02 (DD)
P10	Zurich Insurance	£536.00*
P12	Play Area Repairs – Zip Wire	£490.00
P13	Village Green Registration – Statutory Declaration	£7.00
P14	Basic Tree Survey & Inspection Course (CH)	£150.00

**, (SO) and (DD) indicate payment has been made.*

RECEIPTS

R2	VAT Refund – 2024/25	£1,667.67
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15. To receive any new items for the next agenda.

16. To note the next meeting of the Parish Council will be held on Monday 8th September 2025, at 7.30pm in the Village Hall.

Sheryl Irving
Clerk to the Council
whissonsettparishcouncil@gmail.com
Monday 7th July 2025