

## WHISSONSETT PARISH COUNCIL

**The Annual Meeting of Whissonsett Parish Council will be held on Monday 11<sup>th</sup> May 2026, following the Annual Parish Meeting which will commence at 7.00pm in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.**

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### AGENDA

1. Election of Chairman and signing of declaration of acceptance of office.
2. Election of Vice Chairman and signing of declaration of acceptance of office.
3. Welcome and apologies for absence (apologies received from Cllr Dye).
4. To receive any declarations of interest.
5. To approve the minutes of the meeting held on 9<sup>th</sup> March 2026.
6. Open Forum for Public Participation (15 minutes maximum).
7. County & District Councillors Reports.
8. Planning Issues
  - a) Decisions to note (information only).
    - PL/2026/0253/OMIN – Land off Mill Lane, outline planning application with all matters reserved except for access for up to 4no. new dwellings.
    - PL/2026/0502/FMIN – Lower Farmhouse, New Road - proposed Hay Barn.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive an update regarding the Local Plan.

9. Highways matters.

- a) To receive an update re matters previously reported.
  - Mill Lane – request for land reinstatement – boundaries established by Highways and area to be cleared – the C/Clr continues to chase this up.
  - Colkirk FP14 (Raynham Road) – broken sign – Highways will replace this sign.
  - Wash Lane – drain higher than road – reported to Highways who will not be taking any action.
  - North View – faded street sign – will be replaced.
- b) To receive a report regarding the SAM II sign and any speeding issues.

10. Playing Field Matters – to receive a report from the Playing Field Warden.

11. Allotments:

- a) To receive a report from the Allotment Warden.
- b) To receive an update regarding the installation of a water supply.

12. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well.
- Notice Board on Campingland.
- Guttering works to Bus Shelter.

13. To receive a report regarding Church Close Garden.

14. To consider allowing the Village Sign cast to be displayed in the church.

15. Correspondence

*(any correspondence received after the agenda has been published will be circulated at the meeting)*

- Grass contractor – fuel surcharge.

16. Finance & Governance Matters

- a) To receive a financial report for the years ending 31<sup>st</sup> March 2026 and 31<sup>st</sup> March 2027.
- b) To note the new website address – [www.whissonsettparishcouncil.gov.uk](http://www.whissonsettparishcouncil.gov.uk).
- c) To receive the internal auditors report and consider any recommendations.
- d) To approve the certification of exemption from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.
- e) To approve the annual governance statement in the 2025-26 Annual Return.
- f) To approve the Statement of Accounts in the 2025-26 Annual Return.
- c) To receive an update regarding the ICO Freedom of Information complaint.

d) To approve the following payments and note any receipts.

PAYMENTS

P42	Anglian Water – Connection	£6,177.55
P4	Play Area repairs – zip wire	£1,478.40
P5	Internal Auditor	£40.00
P6	Grass Contractor (1 of 4)	£1,946.07

*\*, (SO) and (DD) indicate payment has been made.*

RECEIPTS

R1	Breckland Precept (1 of 2)	£6,750.00
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17. To receive any new items for the next agenda.

18. To note the next meeting of the Parish Council will be held on Monday 13<sup>th</sup> July 2026, at 7.30pm in the Village Hall.

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Sheryl Irving  
Clerk to the Council  
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Friday 1<sup>st</sup> May 2026