

## WHISSONSETT PARISH COUNCIL

**The next meeting of Whissonsett Parish Council will be held at 7.30pm on Monday 8<sup>th</sup> September 2025 in the Village Hall.**

**Whissonsett Parish Council welcomes the public and press to its meetings. You may address the Council during the public participation session but standing orders do not allow participation in the debates.**

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### AGENDA

1. Welcome and apologies for absence.
2. Election of Vice Chairman and signing of the Declaration of Acceptance of Office form.
3. To receive any declarations of interest.
4. To approve the minutes of the meeting held on 14<sup>th</sup> July 2025.
5. To receive a presentation regarding the restoration of the Village Sign & Spring Well.
6. Open Forum for Public Participation (15 minutes maximum).
7. County & District Councillors Reports.
8. Planning Issues
  - a) Decisions to note (information only).
    - 3PL/2022/0315/F – Small Holdings Farm, London Street - conversion of existing agricultural barn to one residential dwelling with annex. Part demolition of existing agricultural lean too building – amended.
    - PL/2025/1023/HOU – Lower Farm, New Road – proposed cart shed – GRANTED.
  - b) Applications to consider.
    - Any Planning Applications received following the publication of the agenda - (<http://planning.breckland.gov.uk/OcellaWeb/planningSearch>)
  - c) To receive an update regarding enforcement issues.
  - d) To receive an update regarding the Local Plan.
9. Highways matters.
  - a) To receive an update re matters previously reported.
    - Mill Lane – Open Reach vehicles parking on road and the request for land reinstatement – boundaries established and area to be cleared – reported again to Highways and the C/Cllr continues to chase this up.
    - Hedge obstructing highway visibility on Mill Lane –the Boundaries Team has confirmed the hedge has been planted on Highways land and this has been referred onto Highways to deal.
    - Colkirk FP14 (Raynham Road) – broken sign – Highways will replace this sign.

- Surface deterioration on High Street – resurfacing works completed.
  - Wash Lane – drain higher than road – reported to Highways.
  - North View – faded street sign – will be replaced.
  - 30mph sign missing on Raynham Road –reported to Highways and will be replaced.
  - 30mph repeater sign missing on London Street - reported to Highways.
- b) To receive a report regarding the SAM II sign and any speeding issues.
- c) To consider any projects for funding under the Parish Partnership Scheme.
- d) To receive an update regarding flooding on New Road.
- e) To receive an update regarding '20 is plenty' signage.
- f) To consider any action regarding repairs and signage at East View Crescent.

10. Playing Field Matters – to receive an update from the Playing Field Warden.

11. To receive a report from the Allotment Warden, including consideration of an application for grant funding for a water supply and other improvements.

12. To receive a report from the Village Warden (council assets) and updates on the following:

- The refurbishment of Spring Well.
- Notice Board on Campingland.
- Drainage works to Bus Shelter – installation of drain crate.
- To consider storage of the Village Sign cast, currently stored at the Village Hall.

13. To receive a report regarding Church Close Garden.

14. Correspondence

15. Finance & Governance Matters

- a) To receive a financial report for the year ending 31<sup>st</sup> March 2026.
- b) To consider the appointment of an internal auditor for the year ending 31<sup>st</sup> March 2026.
- c) To approve the following payments and note any receipts.

PAYMENTS

P18	Allotments – Flailing & Ploughing	£306.60*
P20	Village Sign – Restoration Materials	£146.83
P21	Grass Contractor (3 of 4)	£ 1,799.56

*\*, (SO) and (DD) indicate payment has been made.*

RECEIPTS

Allotment Rent/Deposit	£125.00
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16. To receive any new items for the next agenda.

17. To note the next meeting of the Parish Council will be held on Monday 10<sup>th</sup> November 2025, at 7.30pm in the Village Hall.

Sheryl Irving  
Clerk to the Council  
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Monday 1<sup>st</sup> September 2025

<https://www.whissonsettpc.info/>